



SREENIDHI
INTERNATIONAL SCHOOL
KINDLE THE LIGHT WITHIN

ACCEPTABLE USE OF TECHNOLOGY POLICY

Approved By : Sreenidhi Board of Directors

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1. SREENIDHI INTERNATIONAL SCHOOL MISSION AND VISION STATEMENT

Vision

To create internationally minded, socially responsible global citizens.

Mission

Sreenidhi International School cultivates an intellectually challenging environment through holistic and impactful learning, fostering innovation, diversity and student voice, choice and ownership of learning to create internationally minded individuals.

Guiding Statements

- a safe, supportive and legally compliant environment which encourages respect, responsibility, tolerance and compassion.
- a high-quality education that promotes the pursuit of academic excellence, innovation, ethical perspectives and lifelong learning.
- education to be a shared partnership of mutual cooperation amongst all members of the school community.
- an environment of cultural diversity that enhances our school community as well as our understanding of the world.
- a continuum of IB curriculum that is comprehensive to prepare students for the future.
- the ability to demonstrate international-mindedness and attributes of the IB Learner Profile.
- behaviour standards that promote a respectful and responsible school environment.
- an inclusiveness in holistic opportunities dependent on the school resources and availability.
- an understanding of a collective responsibility towards society.
- a commitment to enshrine agency across the community.

IB Mission Statement:

The IB aims to develop inquiring, knowledgeable, caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.



IB learner profile

The aim of all IB programmes is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

As IB learners we strive to be:

INQUIRERS

We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.

KNOWLEDGEABLE

We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.

THINKERS

We use critical and creative thinking skills to analyse and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.

COMMUNICATORS

We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of other individuals and groups.

PRINCIPLED

We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.

OPEN-MINDED

We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.

CARING

We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.

RISK-TAKERS

We approach uncertainty with forethought and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change.

BALANCED

We understand the importance of balancing different aspects of our lives—intellectual, physical, and emotional—to achieve well-being for ourselves and others. We recognize our interdependence with other people and with the world in which we live.

REFLECTIVE

We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development.

The IB learner profile represents 10 attributes valued by IB World Schools. We believe these attributes, and others like them, can help individuals and groups become responsible members of local, national and global communities.



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2. ACCEPTABLE USE OF TECHNOLOGY POLICY

Introduction

Sreenidhi International School is committed to the goal of integrating digital technologies into the learning environment and providing internet access on the School's network for all Grade3 to Grade12 students across its campus to be used for educational and communication purposes in an efficient, ethical, responsible and legal manner.

Students must acknowledge their understanding of this Acceptable Use of Technology Policy being issued a school email account, and using approved digital devices on school property, whether connected to the school's network or not.

Acceptable Use

Students are allowed to access and utilize digital technology and the school's internet services to access, download, upload, and/or stream information, data, video and/or music, etc. that:

(A) Technology Expectations

- Devices brought into school including Macbooks, iPads, Chromebooks, Laptops, mobile phones (with prior approval), and wearables, must only be used for learning purposes during school hours
- The school prohibits the use of any kind of wearable or non-wearable smart device that connects to an app, internet, a network or other smart devices by use of technology such as wi-fi, 3G, LTE, 5G, IoT or Bluetooth.
- Supports education and research, consistent with the school's mission and goals; Does not contain unauthorized use of copyrighted material or fails to cite material appropriately
- Is not harassing, threatening, disrespectful, or inflammatory to other students or members of staff
- Students in Grade 3 to Grade 8 must have their devices registered under the School's Device Management system for Apple devices and Chromebooks.
- Devices must not be used in any way to take pictures or audio/video recordings of anyone, including students and staff, without their express verbal permission
- All student devices must be password protected. Passwords must not be shared with anyone
- Students are expected to arrive at school each day with a fully charged device and have the means to keep it sufficiently charged for the whole day
- All students are expected to back up their work in an appropriate way (not just save it on their device)
- If a student damages or loses a school loaned device, they are responsible for

reporting it and must pay the cost of repairs and/or replacement as assessed by the IT

- Students are not permitted to install any software or change settings on school loaned devices belonging to the school
- The use of devices is prohibited in the school cafeteria unless directed by a teacher
- Tampering with someone else's digital files, data, etc. is strictly prohibited
- Not access any digital device, School-issued e-mail account, School network, password, or other digital app of another student or member of staff without their permission and direct knowledge.

(B) Communication & Internet Usage

Students while using digital technology and the school's internet services are expected to:

- Access the school's network and internet services as a privilege and not as a right
- Be polite in their communications and abide by generally accepted rules of netiquette
- Promptly disclose to a teacher or school official any message they receive that is inappropriate or makes them feel uncomfortable
- Not use vulgar, profane, lewd, rude, inflammatory, threatening, disrespectful, or obscene language
- Check their emails and their Managebac messages (including the daily bulletin) at least once per day in the secondary school
- Implement proper etiquette while emailing with clear subject headings. Use 'reply-all' sparingly
- Not forward chain letters or write anything they wouldn't say to someone directly, containing obscene, vulgar, or profane material or comments that are offensive to others
- Not post personal contact information about themselves or other students or staff
- Not access any entertainment content (games, social network, OTT platform) during the school hours
- Not intentionally disrupt the network connectivity of other users' connections;
- Be aware that school-issued or other e-mail accounts, and use of digital apps, will be monitored by IT during school hours on a need to have basis to ensure network security

- Be aware that school officials and IT are authorized to check any digital content of individuals if there is a reasonable cause to believe a user has violated this policy

3. Security

To ensure the privacy, confidentiality, security, and accountability of students and staff, users will:

- Notify a teacher or network administrator if they become aware of a security issue, or suspect, misuse by others of digital technology devices, the School's Network or internet services, in violation of this policy
- Keep confidential and not identify or share a security issue with other students
- Not reveal their Google account or e-mail password, nor allow another person to use their account
- Only access their own school issued email IDs for communication with school stakeholders
- Not try to bypass the school's internet security by using VPN or any other network while on campus
- Not use sim enabled devices during school hours

4. Guidelines for using basic phones

- Use of any mobile device (basic or smartphone) is not allowed on campus. If there is a need to communicate, students should approach the front office/ coordinators to make calls
- A prohibition on the use of the phone in school is to allow teachers to eliminate the distraction that mobile phones cause
- Should there be a need for a student to communicate during transit to and from school. Under such circumstances, students may keep a basic phone for communication.
- Boarders must follow the boarding manual for guidelines on phone usage during and after school hours
- Cell phones must be placed in lockers, backpacks, or another location away from students during class hours, tests and assessments
- Unless explicitly allowed by a staff member, headphones and other listening devices may only be used before and after school hours
- Students may be subject to disciplinary action if the use of their cell phone disrupts the school's educational environment. Examples of this include, but are not limited

to: cheating, bullying, harassment, unlawful recording, photographing, and violating other school rules

- The school and its staff are not responsible for any damage to or theft of a student's cell phone. Students must properly secure and take care of their phones

A Basic phone qualifies with the given specifications below:

Battery	800
Computer Memory	4 GB-32 GB
Connectivity technology	No bluetooth or Wifi
Camera	No camera
Suggested models	Nokia 105 Single SIM Samsung Guru 1215 SAMSUNG GURU 1200 NOKIA 110 TA-1434 DS

5. Vandalism

- Vandalism is defined as any malicious attempt to harm or destroy data of another user, either on the internet or school network including, but not limited to creating and/or uploading computer viruses or attempting to gain unauthorized access to other computers or programs on the network
- Vandalism also includes the deliberate attempt by a user to disrupt the school network system or its performance, delete or change data, and/or destroy hardware
- Harassment is defined as the persistent annoyance of another user, or interference with another user's work, including but not limited to sending unwanted mail, forwarding confidential emails, etc

6. Disciplinary Consequences

Any student, found to have violated these provisions or associated school rules, will be subject to loss of all network privileges for a period of time, depending on the severity of the violation and the student's record of prior violations; and may also be subject to other school disciplinary actions.

Please note that loss of network privileges will affect grades as classwork requires network access. School officials will determine whether a student's actions constitute

unacceptable use and determine appropriate consequences for each violation, with their decision being final.

Records of violations of this policy will be placed in the student's academic file. A repeat of the following violations may result in immediate suspension or expulsion of the student:

- harassment or other inappropriate behavior related to race, color, creed, religion, gender, ancestry, national origin, age, sexual orientation, special learning needs or disability;
- Accessing, downloading, displaying, archiving, storing, distributing, editing, or recording material of a sexually-explicit nature, or offensive content promoting hatred toward an identified group;
- Creating, distributing or transmitting immoral, obscene, threatening, defrauding, unlawful or violent texts, images, video, music or other materials; or the commission or promotion of unlawful activities.
- Phones or other smart devices prohibited in this policy will be confiscated and stored in a safe space. They will be returned to parents at the end of each term on a given date only.
- The school may report the incident to law enforcement authorities &/or future schools or universities if the nature of the violation warrants it.
- Primary students, consequences will be determined on a case-by-case basis

7. Device FAQ - iPads, Macbooks, Chromebooks, and laptops

Click [here](#) to access the FAQ's

8. DEVICE USER AGREEMENT AND TECHNOLOGY ACCEPTABLE USE POLICY 2024-2025

STUDENTS MUST TAKE COMPLETE OWNERSHIP OF THEIR DEVICE. ANY DAMAGE OR LOSS WILL BE THEIR SOLE RESPONSIBILITY.

I have read and understood the above Device User Agreement Policy and Technology Acceptable Use Policy. I understand that this device is an educational tool to be used to enhance the learning process in all subject areas.

The agreement is valid for the given period i.e. from July 2024 to July 2025. I agree to abide by the established protocols; I have kept the original 2024-25 Device User Agreement and Technology Acceptable Use Policy for my reference.

Student's Name: _____

Grade: _____ No. of Years of device use at Sreenidhi: _____

Student's Signature: _____ Date: _____

Parents' Signatures: _____ Date: _____

DISCLAIMER: Though most of the points are listed in the policy, however the list is not exhaustive, based on the issue administrators will take necessary action keeping parents informed.

Students will be registered on the school network only after receiving a signed copy of this agreement form.